



Customer Service Clerk Job Description

COMPANY DESCRIPTION:

Stockbox is the new neighborhood grocery. We place small format grocery stores throughout urban areas, to provide a local resource for fresh foods and essential staples in communities that don't have access to good food. Stores are bright, inviting and fun; inventory adjusts to respond to the local community; and we integrate customer engagement to shift consumer habits.

CUSTOMER SERVICE CLERK:

Our second location is opening in the First Hill neighborhood this summer. Located on the corner of 9th Avenue & James Street, Stockbox Neighborhood Grocery is looking for people passionate about good food and community to join our growing team. The Customer Service Clerk is a vital member of the Stockbox Neighborhood Grocery customer service team and is responsible for engaging with customers, encouraging and ringing up sales, receiving and stocking inventory, and maintaining the cleanliness of the store. If you love learning about food, serving guests with a smile, engaging with fun and energetic people, and directly contributing to the development of the in-store experience then Stockbox Neighborhood Grocery is the place for you.

QUALIFICATIONS:

- Passionate about good food – eating, cooking, sharing, and promoting.
- Basic food and cooking knowledge with an excitement for continuous learning.
- Possess natural and exceptional customer service skills.
- High energy, gregarious, friendly.
- Thrives engaging with members of the community.
- Excellent verbal communication skills. Bilingual a plus.
- Resourceful, adaptable, thinks quickly on feet.
- Able to self-direct and work unassisted.
- Comfortable with computers, numbers, and cash handling. Will train on point of sale system.
- Able to handle multiple customers and busy periods while remaining energized, fast and accurate.
- Flexible schedule. Be able to work weekends and evenings.

ADDITIONAL REQUIREMENTS:

- Stand and walk for extended periods of time up to 4 hours without a break.
- Bend and stoop to grasp objects and climb ladders.
- Bend and lift loads, not to exceed 40 pounds, unassisted.
- Fit to work in start-up environment.
- Must be 18 years or older.

APPLY TO JOIN OUR TEAM: Submit resume, cover letter, and employment application to: work@stockboxgrocers.com. Cover letter should address relationship/experience with food, relevant customer service experience, and why you're excited about joining the First Hill team.

The statements contained in this job description are not necessarily all-inclusive; additional duties may be assigned and requirements may vary from time to time.